



**BOARD OF COUNTY COMMISSIONERS'
(BOCC) CONCURRENCE FORM**

This form must be completed for all staff reports being prepared for BOCC meetings/public hearings and is the cover sheet for the staff report. The original (single-sided) staff report needs to be submitted to the County Manager's Office one (1) week in advance of the scheduled presentation date. For Closed Sessions please submit the original (single-sided) and 8 (double-sided copies) of the staff report.

To: Office of the County Manager

From (Name & Division): Joyce Grossnickle

Phone #: 301-600-1102

Requested Meeting Date (mm/dd/yr): 11-29-12 Est. Presentation Time: 10 minutes

Staff Report Topic:

(The text provided here will also be reflected on the meeting agenda and county's website.)

Appointments/Reappointments to Boards/Commissions

County Funds Requested/Required: \$0

Type of Meeting:

(Click to place a check mark in the following appropriate boxes.)

☐ Administrative Business *(The Consent Agenda Committee determines which items are eligible for the consent agenda.)*

☒ Worksession ☐ Closed Session ☐ Public Hearing (a.m. ☐ or p.m. ☐)

☐ BOCC/BOE Mtg. ☐ County/Municipalities Mtg.

☐ Power Point Presentation

Board Action Desired: ☒ Decision ☐ Guidance ☐ Information

Staff Report Review:

This staff report has been thoroughly reviewed first by the appropriate divisions/agencies noted on Page 2 followed by those outlined below :

	<u>Initials</u>	<u>Date</u>	<u>Comments Y/N</u> <u>(Page 2)</u>
<input type="checkbox"/> Budget Officer	_____	_____	_____
<input type="checkbox"/> Finance Director	_____	_____	_____
<input type="checkbox"/> County Attorney's Office	_____	_____	_____
<input type="checkbox"/> County Manager	_____	_____	_____

Other Reviewing Divisions/Agencies:*(Click to place a check mark in the following appropriate spaces.)*

	<u>Initials</u>	<u>Date</u>	<u>Comments Y/N</u> <u>(noted below)</u>
<input type="checkbox"/> Animal Control			
<input type="checkbox"/> Business Development & Retention			
<input type="checkbox"/> Citizens Services			
<input type="checkbox"/> Community Development			
<input type="checkbox"/> Emergency Management			
<input type="checkbox"/> Fire & Rescue Services			
<input type="checkbox"/> Health Services			
<input type="checkbox"/> Human Resources			
<input type="checkbox"/> Interagency Information Technologies			
<input type="checkbox"/> Internal Audit			
<input type="checkbox"/> Parks & Recreation			
<input type="checkbox"/> Public Works			
<input type="checkbox"/> Transit Services			
<input type="checkbox"/> Utilities & Solid Waste Management			
Other: _____			
Other: _____			
Other: _____			

Elected Officials or Independent Agencies:

	<u>Initials</u>	<u>Date</u>	<u>Comments Y/N</u> <u>(noted below)</u>
<input type="checkbox"/> Board of Education			
<input type="checkbox"/> Board of Elections			
<input type="checkbox"/> Board of License Commissioners			
<input type="checkbox"/> Citizens Care & Rehabilitation Center/ Montevue Assisted Living			
<input type="checkbox"/> Frederick Community College			
<input type="checkbox"/> Frederick County Public Libraries			
<input type="checkbox"/> Sheriff's Office			
<input type="checkbox"/> Social Services			
<input type="checkbox"/> State's Attorney's Office			

Comments:

1. <u>From:</u> _____	<u>Date:</u> _____
2. <u>From:</u> _____	<u>Date:</u> _____
3. <u>From:</u> _____	<u>Date:</u> _____
4. <u>From:</u> _____	<u>Date:</u> _____
5. <u>From:</u> _____	<u>Date:</u> _____

COMMISSION ON AGING ("COMMISSION")

The Commission promotes the well-being and quality of life of older adults in Frederick County, Maryland.

Meets monthly; members serve three-year, staggered terms.

Members: 15

Vacancies: 5

of Applicants: 1

- Ernell Graham

Recommendation:

Commission recommends the appointment of:

- Ernell Graham to fill an unexpired term to expire June 30, 2014.

of Vacancies Remaining: 4

Grossnickle, Joyce

From: Diane Julian [dianejulian54@hotmail.com]
Sent: Tuesday, October 16, 2012 3:08 PM
To: Grossnickle, Joyce
Subject: nomination of Ernell Graham

I couldn't remember if I had contacted you. The Commission on Aging voted to formally nominate Ernell Graham for membership to the commission. She would be taking Dr Beck's position. Let me know if I need to do anything besides this contact and I apologize if I already contacted you.

Diane Julian
nominating committee/chair

HISTORIC PRESERVATION COMMISSION ("COMMISSION")

The Commission reviews and makes recommendations for nominations to the County Register of Historic Places and reviews applications for certificates of appropriateness for the listed sites.

Meets monthly; members serve three-year, staggered terms.

Members: 13

Vacancies: 3

of Applicants: 6

- Richard Bohn (*recently appointed to the Parks and Recreation Commission*)
- Ron Burns
- Brad Dyjak (*currently serving as the alternate on the Board of Appeals*)
- Anthony Moscato, Jr.
- Steve Pippin
- Joan Paine Porter

Recommendation:

Commission recommends the appointment of:

- Anthony Moscato, Jr., Steve Pippin, and Joan Paine Porter to fill unexpired terms to expire June 30, 2015.

of Vacancies Remaining: 0

Grossnickle, Joyce

From: Superczynski, Denis
Sent: Friday, November 09, 2012 5:39 PM
To: Grossnickle, Joyce
Cc: Jessica Cramer Winter
Subject: Historic Preservation Commission - Membership Recommendation

Joyce,

At its November 7, 2012 meeting, the HPC went into Executive Session and discussed the results of interviews conducted with the six (6) candidates for membership on the Historic Preservation Commission.

The HPC recommends to the Board of County Commissioners that the following three individuals be appointed to the HPC at the earliest opportunity:

- Anthony Moscato
- Steve Pippin
- Joan Porter

The HPC also requests that the resumes of candidates, Ron Burns and Brad Dyjak, be maintained for future consideration by the HPC for a period of one (1) year. If during the next twelve months a position opens up on the HPC, these two candidates will have been previously interviewed and may be considered in any future recommendation from the HPC.

Thank You,

-denis Superczynski
(on behalf of the Frederick County Historic Preservation Commission)

Denis Superczynski, AICP
Principal Planner II
Frederick County Community Development Division
Department of Planning and Development Review
30 North Market Street, 3rd Floor
Frederick, Maryland 21701

Email: DSuperczynski@FrederickCountyMD.gov

Phone: 301.600.1142
Fax: 301.600.1645

TRANSPORTATION SERVICES ADVISORY COUNCIL ("COUNCIL")

The Council is responsible for providing a countywide transportation planning process that integrates all levels of government and the general public; and promotes public and political awareness of and a commitment to the benefits of transportation alternatives.

Meets bimonthly; members serve three-year, staggered terms.

Members: 11

Vacancies: 3 (*business, community agency, and MML representatives*)

of Applicants: 1

- Roger Boothe

Recommendation:

Council recommends the appointment of:

- Roger Boothe to serve as a business representative and fill an unexpired term to expire June 30, 2015.
- Letter of recommendation received from Mayor Randy McClement, City of Frederick and President of the Frederick County Chapter MML, for the appointment of Brunswick City Councilmember Walt Stull to serve as the Frederick County Chapter MML representative on the Council.

of Vacancies Remaining: 1

Grossnickle, Joyce

To: Grossnickle, Joyce
Subject: Roger Boothe

From: Norris, Nancy
Sent: Wednesday, November 21, 2012 11:04 AM
To: Grossnickle, Joyce
Subject: Roger Boothe

The TSAC meeting on Friday, November 16, the Council voted unanimously to approve Roger Boothe as a business representative.

Sent from my iPhone



Maryland Municipal League

Frederick County Chapter

November 1, 2012

Blaine Young, President
Frederick County Board of County Commissioners
12 East Church Street
Winchester Hall, Third Floor
Frederick, Maryland 21701

RE: Frederick County Board Appointments

President Young:


The Frederick County Chapter MML, at its regular scheduled meeting on October 25, 2012, by formal motion approved the following changes to MML appointments to the following County Boards:

- Transportation Services Advisory Council – Walt Stull, Brunswick City Councilmember
- Tourism Council of Frederick County – Wayne Creadick, Myersville Mayor
- Local Emergency Planning Committee – Karin Tome, Brunswick City Mayor
- Pilots, Privatization, and Efficiencies Committee – Randy McClement, Frederick City Mayor

This list should serve to fulfill the recommendations for all positions for Frederick County Chapter MML vacancies for the various County Boards and Commissions in which the Chapter is requested to recommend appointments. Each of the individuals listed have been made aware of their nomination and the Chapter Secretary, Myersville Town Manager, Kristin Aleshire has contacted all parties to inform them of their nomination and recommended changes.

Please do not hesitate to contact either Kristin at kaleshire@myersville.org or myself at rmcclement@cityoffrederick.com with any questions you may have.

Sincerely,
Frederick County Chapter MML
Frederick County, Maryland


Randy McClement, Mayor City of Frederick.
President, Frederick County Chapter MML

CC: Joyce Grossnickle, Office of the County Manager
Walt Stull, Brunswick Councilmember
Wayne Creadick, Myersville Mayor
Karin Tome, Brunswick Mayor
Lt. Dennis Dudley, Frederick Police Department
John Fieselér, Executive Director Tourism Council
Rick Stup, Chair TSAC